



# **THE HEIGHTS**

## *Heritage House and Garden*

140 Aphrasia Street, Newtown, Geelong, 3220

Phone 03 5221 3510 Fax 03 5222 4103

Email :- heights@nattrust.com.au

The National Trust of Australia (Vic) ABN 61 0043 56 192

## **Wedding Service and Photography Information Sheet**

**The following is provided by The Heights and set up for you by National Trust Volunteers:**

- White garden chairs (max 80), Red carpets, signing table with table cloth and chair
- Water jugs, glasses, urn, cups, saucers (Please note: we do not provide tea, coffee, sugar or milk)
- Fridges are available for storage of drinks prior to the service
- Caterers should deliver food close to the time of the function as we are unable to store food
- Trestle tables for light refreshments which can be served on the terrace after the service
- Front and rear gates will be opened for entry and exit of bridal cars (max 4 vehicles / max vehicle length 7m)

### **Conditions:**

- No confetti is permitted. Bubbles and petals are allowed
- Carpets will not be set up on the lawn if there has been heavy rain
- Bridal cars are not permitted on the lawn
- Smoking is only permitted near ash trays on either side of the terrace
- Children must be supervised at all times
- The hirer is responsible for setting up / packing away any hired equipment (chairs, table etc)
- The hirer is financially responsible for any loss or damage to the property resulting from any action by guests
- Your function must finish no later than 8:00pm

### **Wedding Ceremony Fees**

\$830.00

3 hours

Payment is required in full to secure a booking

In the event of a cancellation, payments are not refundable

### **Payment Methods – Please note: Payment is non-refundable**

Cash – in person

Cheque – payable to “National Trust of Australia (Vic)”

Direct Deposit – at any Westpac Bank or via internet banking

WBC

BSB: 033 000

Account: 68 0238

Reference: HTS ddmmyy (date of wedding ceremony)

### **Wedding Rehearsal:**

Can be held on the property Monday – Friday 9am – 5pm at least one week prior to the ceremony is preferable.

Please book a date and time with the Property Manager.